

October 9, 2024 WORKSHOP

MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

The **WORKSHOP MEETING** was opened by Chairman **Les Parleman** at 6:30pm.

1. **Resolutions**

- a. **2024-032** Resolution stipend for Chiefs.
- b. **2024-034** Resolution reimbursement of funds- QPA
- c. **2024-035** Resolution Authorizing RFP-Attorney
- d. **2024-036** Resolution authorizing capital project- after hearing.
- e. **2024-037** Executive Session
- f. **2024-038** Reimbursement Fire Compliance Cert- residential refund

2. **Paid per call**

- a. Met with chiefs/onboard paid per call. changes: to opt out. Commissioners are good with adopting tonight.

3. **Correspondence**

- a. Recreation invites to teddy bear clinic
- b. Bonfire- Hazlet recreation- 10/19

4. **Redline cleaning- Received quote**

- a. No follow up from Chiefs- working on plan

5. **Budget**

- a. Capital Purchase- full quote- All Hands- \$49,999. Discussion followed.
- b. QPA sent numbers to accountant for the 2025 budget.
- c. LFB application was submitted. Discussion followed.

6. **New firefighter certs**

- a. In progress

7. **RFP Attorney**

8. **Vehicle training course-**

- a. J.C. offers to start and will get information and report back

9. **Chief Steiner- Repairs 2-91**

- a. \$28,000.00 total; \$15,000.00 capped. Discussion followed. .

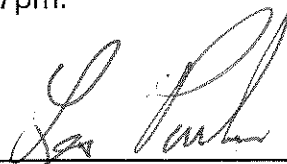
10. **Chief McCarron- software**

- a. First due system. Discussion followed

11. **Administrators**

- a. \$500 tax credits. Discussion followed.

Adjourned to Public meeting at 7:17pm.



Les Parleman, Chairman



Michael Storcks, Clerk

HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

The public meeting of October 9, 2024 was opened by Chairman Les Parleman at 7:21pm.

Salute to Flag followed by Moment of Silence

Chairman Parleman read the following statement:

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on November 13, 2024.

ROLL CALL

Commissioners

Commissioner Malloy- Present
Commissioner Storcks -Present
Commissioner JJ Schroeck- Absent
Commissioner J.C. Schroeck- Present
Chairman Parleman- Present

Other Professionals

Attorney – Matthew Donahue- Present
QPA - Michelle Barney- Present
Township Chief – Craig Spirko- Absent
Deputy Chief – Robert Steiner- Present
Assistant Chief – William McCarron- Present
Fire Official – Thomas Horner- Present
Hazlet First Aid – Stephen Schmidt- Absent

Minutes

Chairman Les Parleman, requested a motion to approve the Executive Session, Workshop, and Regular minutes from the September 11, 2024 meeting.

Offered by Commissioner JC Schroeck 2nd Commissioner JC Schroeck

In Favor- Aye

Abstain- Chairman Les Parleman

Financial report

QPA read the attached financial reports indicating account balances. The report of account balances was read.

Chairman Parleman- requests a Motion to approve the financial reports

Offered Commissioner J.C. Schroeck 2nd Commissioner J.C Malloy

Roll call vote:

Commissioner JJ Schroeck yes No absent Commissioner Malloy yes No abstain

Commissioner Storcks yes No abstain Commissioner JC Schroeck yes No abstain

Chairman Parleman yes No

QPA presented a list of Operating and Fire Bureau bills to be paid; there are adequate funds in the accounts to pay the bills.

Chairman Parleman - a motion to pay the bills

Offered Commissioner Malloy 2nd Commissioner J.C. Schroeck

Roll call vote:

Commissioner JJ Schroeck yes No absent Commissioner Malloy yes No abstain

Commissioner Storcks yes No abstain - county bill purchase order #2024-291 and 2024-356

Commissioner JC Schroeck yes No abstain Chairman Parleman yes No absent

Requisitions/purchase orders

QPA Michelle Barney: All requisitions are handed in, no further requisition, other than approved repairs.

Correspondence

- a. Recreation invites to teddy bear clinic
- b. Bonfire- Hazlet recreation- 10/19

Old Business

- a. None

Chief's reports:

Township Fire Chief: Craig Spirko- Absent.

Deputy Chief: Robert Steiner

- a. 2-93- back in service
- b. 2-87- back in service
- b. 2-86- oil change
- c. blankets/ordinance. discussion followed.
- d. question with requisitions- discussion followed

Assistant Fire Chief: William McCarron

- a. 3-81- minor work
- b. 3-93- back in service/waiting for oil change-next year
- c. two oil changes needed for utility vehicles
- d. gear update- end of week.

Fire Official report Thomas Horner

- a. Commercial Ytd total inspections- 553; Inspections-167; Total inspections-648; CO inspections- 284
- b. School fire prevention week-

First Aid Report -Chief Steve Schmidt

- a. Absent

New business:

- a. Hazlet Recreation Bonfire- 10/19

New applications

- a. None

Resolutions

Paid per call policy

Chairman Parleman requests a motion to approve the Paid per call policy effect as of October 1, 2024

Offered Commissioner Commissioner J.C. Schroeck 2nd Commissioner Storcks
ALL IN FAVOR- AYE; Commissioner J.J. Schroeck- absent

are routine by the Board of Fire Commissioners and will be enacted by one motion.

- a. **2024-032** Resolution stipend for Chiefs.
- b. **2024-034** Resolution reimbursement of funds- QPA
- c. **2024-035** Resolution Authorizing RFP-Attorney
- d. **2024-038** Reimbursement Fire Compliance Cert

Chairman Parleman requests a motion to approve Resolutions
Offered Commissioner JC Schroeck 2nd Commissioner Malloy

**All in favor- Aye; Commissioner JJ Schroeck- Absent
Commissioner Storcks- Resolution 2024-032-No**

Public Comments

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 7:39 pm

Closed to the public at 7:39 pm

Resolution 2024-028 Executive Session

Chairman Parleman requests a motion to approve Resolution 2024-028
Offered Commissioner Storcks 2nd Commissioner JC Schroeck

Roll call vote:

Commissioner JJ Schroeck yes No absent Commissioner Malloy x yes No abstain
Commissioner Storcks X yes No Commissioner JC Schroeck X yes No abstain
Chairman Parleman X yes No absent

Formal Action

- a. None.

PUBLIC HEARING CAPITAL PURCHASE

Chairman Parleman requests a motion to open the hearing- Offered Commissioner Storcks 2nd
Commissioner J.C. Schroeck

ALL IN FAVOR- AYE; Commissioner J.J. Schroeck- absent

This hearing is for a Capital project to purchase twin 250 hp outboard motors for Hazlet Fire District #1 Marine 39, the outboard motors are older and in poor condition warranting the replacement. After multiple quotes and discussion with vendors, the board has set the number for the outboard motors and the required installation at an amount not to exceed \$50,000.00

OPEN TO THE PUBLIC- This hearing is now open for public comments 8:02pm.

This hearing is now closed for the public comments 8:02 pm.

Attorney Matthew Donahue requests a Motion to close the public hearing

Offered Commissioner Storcks 2nd Commissioner Malloy

ALL IN FAVOR- AYE; Commissioner J.J. Schroeck- absent

Chairman Parleman, requests a motion to approve Resolution 2024-036

Offered Commissioner Storcks 2nd Commissioner JC Schroeck

ROLL CALL VOTE

Commissioner JJ Schroeck yes No absent Commissioner Malloy yes No abstain

Commissioner Storcks yes No Commissioner JC Schroeck yes No abstain

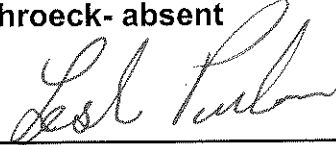
Chairman Parleman yes No absent

Adjourn

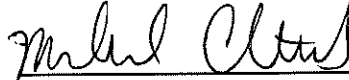
Chairman Parleman requests a motion to adjourn the meeting at 8:02 PM

Offered Commissioner Storcks 2nd Commissioner JC Schroeck

All in Favor-AYE; Commissioner J.J. Schroeck- absent



Leslie Parleman, Chairman



Michael Storcks, Clerk

October 9, 2024 EXECUTIVE SESSION

MEETING LOCATION- 1766 UNION AVE., HAZLET- CAUCUS ROOM

Executive Session:

In accordance with the Open Public meetings act, a resolution during the regular public meeting was voted to hold an executive session

Chairman L. Parleman	- Present
Vice-Chairman J.C. Schroeck	- Present
Treasurer J.J. Schroeck	- Absent
Clerk/Commissioner Storcks	- Present
Commissioner Malloy	- Present

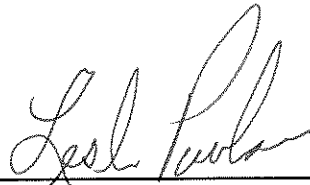
Also Attending:

Attorney Matthew Donahue	-Present
Michelle Barney, QPA	-Present

The Board of Commissioners met in Executive Session to discuss personnel matters and litigation matters.

Any formal action to be taken will occur in the regular meeting.

At 8:00 pm, Fire Commissioners returned to the public meeting session.



Leslie Parleman, Chairman



Michael Storcks, Clerk