

December 11, 2024 WORKSHOP

MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

The **WORKSHOP MEETING** was opened by Attorney Matthew Donahue at **6:30pm**.

1. **Resolutions**

- a. Approve budget
- b. **2024-044** Authorize refund
- c. **2024-045** Board positions
- d. **2024-046** Authorizing Encumbrance
- e. **2024-047** appoint Auditor
- f. **2024-048** appoint Attorney
- g. **2024-049** appoint fire official
- h. **2024-050** cash management plan
- i. **2024-051** Designating surety bonding
- j. **2024-052** Approval/payment of claims
- k. **2024-053** Adopt PTO
- l. **2024-054** appoint QPA
- m. **2024-055** appoint accountant
- n. **2024-056** authorizing meeting schedule
- o. **2024-057** designation official newspaper
- p. **2024-058** merit payment
- q. **2024-059** appoint board secretary
- r. **2024-060** appoint PACO- Malloy

2. **Budget Hearing**

- a. 8:00pm

3. **Correspondence**

- a. None

4. **Redline cleaning- Received quote**

- a. No follow up from Chiefs. Les spoke to chiefs. Discussion followed

5. **Member- fire investigation class**

- a. Denied.

6. **New members/cadets**

- a. Accept- Abraham Lopez- probationary FF
- b. 2 new cadets for NCVFC- all in order

7. **Truck Financing**

- a. Leave as is- Matt will contact the financing company.

8. **2-79 did not sell- keep it**

9. **Discussion about Chief Spirko's vehicle.**

10. **Commissioner Storcks brought up new chief's vehicles.**

11. **Commissioner Storcks raised the issue as probation member vs cadet.**

- a. Discussion followed.

Commissioner Storcks requests a Motion to move to Public Meeting at 7:29 pm.

2nd Commissioner Schroeck

ALL IN FAVOR-AYE

Les Parleman, Chairman

Michael Storcks, Clerk

HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

The public meeting of December 11, 2024 was opened by Chairman Les Parleman at 7:30pm.

Salute to Flag followed by Moment of Silence

Chairman Parleman read the following statement:

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on January 8, 2025.

ROLL CALL

Commissioners

Commissioner Malloy- Present
Commissioner Storcks -Present
Commissioner Schroeck-Present
Commissioner Parleman-Present
Commissioner Wood-Present

Other Professionals

Attorney – Matthew Donahue- Present
QPA - Michelle Barney- Present
Township Chief – Craig Spirko- Present
Deputy Chief – Robert Steiner- Present
Assistant Chief – William McCarron- Present
Fire Official – Thomas Horner- Present
Hazlet First Aid – Stephen Schmidt- Absent

Minutes

Chairman Les Parleman, requested a motion to approve the Executive Session, Workshop, and Regular minutes from the November 13, 2024 meeting.

Offered by Commissioner Malloy 2nd Commissioner JC Schroeck

In Favor- Aye

Abstain- Commissioner Wood

Financial report

QPA read the attached financial reports indicating account balances. The report of account balances was read.

Chairman Parleman- requests a Motion to approve the financial reports

Offered Commissioner Malloy 2nd Commissioner Storcks

Roll call vote:

Commissioner Malloy X yes No abstain

Commissioner Wood X yes No abstain

Commissioner Storcks X yes No abstain

Commissioner JC Schroeck yes No X abstain

Chairman Parleman X yes No

QPA presented a list of Operating and Fire Bureau bills to be paid; there are adequate funds in the accounts to pay the bills.

Chairman Parleman - a motion to pay the bills

Offered Commissioner Malloy 2nd Commissioner Wood

Roll call vote:

Commissioner Malloy yes X No abstain Commissioner Wood X yes No abstain

Commissioner Storcks X yes No X abstain - from any bill to the County of Monmouth

Commissioner JC Schroeck X yes No abstain Chairman Parleman X yes No absent

Requisitions/purchase orders

QPA Michelle Barney: All requisitions are completed for 2024. All open PO's will be encumbered for 2025.

Correspondence

- a. None

Old Business

- a. None

Chief's reports:

Township Fire Chief: Craig Spirko

- a. 39-90 back in service
- b. Chief's truck at dealer
- c. December 18th assisting Raine Foundation.
- d. after party- will remain in service

Deputy Chief: Robert Steiner

- a. Change of Badges- Station 2- all invited
- b. Chief's truck-tires
- c. 2-91. fire & safety
- d. 2-79 repairs- waiting for quote

Assistant Fire Chief: William McCarron

- a. compressor additional issues
- b. First due- meeting today with account representative to coordinate all moves
- c. Gear shipped 12/2. finally fixed. some issues
- d. Rescue shaft.
- e. Santa run- 12/24- Fundraiser
- f. New chief's trucks- talks in January

Fire Official report Thomas Horner

- a. Commercial Ytd total inspections- 706; Inspections-214; Total inspections-920; CO inspections- 337
- b. Urban Air first responders night- December 13.

First Aid Report -Chief Steve Schmidt

- a. Absent

New business:

- a. Reminder 1st quarter LOSAP is due January 5, 2025

New applications

a. Abraham Lopez- Hazlet Fire Company #1

A Motion to accept Abraham Lopez as a volunteer probationary firefighter moving from the position of Fire Police with Hazlet Fire Company #1

Chairman Parleman request a motion to approve the probationary Firefighter
Offered Commissioner Schroeck 2nd Commissioner Storcks

b. Lucas Weber- DeLorenzo- North Centerville Fire Company

A Motion to accept Lucas as a junior firefighter with North Centerville Volunteer Fire Company.

Chairman Parleman request a motion to approve the junior Firefighter
Offered Commissioner Wood 2nd Commissioner Storcks

Resolutions

The following resolutions are by Consent Agenda. All matters listed under Consent Agenda are routine by the Board of Fire Commissioners and will be enacted by one motion.

- a. **2024-044** Authorize refund
- b. **2024-045** Board positions
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- o. **2024-059** appoint board secretary
- p. **2024-060** appoint public agency compliance officer

Chairman Parleman requests a motion to approve Resolutions
Offered Commissioner Schroeck 2nd Commissioner Wood

ALL IN FAVOR- AYE

Chairman Parleman request a motion to approve Resolution 2024-058- Merit Payment

Offered Commissioner Schroeck 2nd- None

Public Comments

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 7:56 pm

Closed to the public at 7:56 pm

Motion to Recess at 7:56pm

Commissioner Wood 2nd Commissioner Schroeck

ALL IN FAVOR-AYE

Budget hearing- 8pm

Chairman Parleman request a Motion to open the budget hearing at 8:00pm

Motion- Commissioner Wood 2nd Commissioner Schroeck **ALL IN FAVOR- AYE**

QPA- presented the budget

PUBLIC COMMENTS ON BUDGET

Open to Public at 8:03

Close to Public at 8:03

Chairman Parleman request a Motion to close the budget hearing

Motion- Commissioner Wood

2nd- Commissioner Malloy

ALL IN FAVOR- AYE

Resolution to adopt 2025 budget

Chairman Parleman request a Motion to approve Resolution

Offered Commissioner Commissioner Schroeck 2nd Commissioner Wood

Roll call vote:

Commissioner JJ Schroeck yes No absent Commissioner Malloy yes No abstain

Commissioner Storcks yes No Commissioner JC Schroeck yes No abstain

Chairman Parleman yes No absent

Adjourn

Chairman Parleman requests a motion to close the meeting at 8:05 PM

Offered Commissioner Wood 2nd Commissioner J.C. Storcks

All in Favor-AYE

Leslie Parleman, Chairman

Michael Storcks, Clerk