

APRIL 10, 2024 WORKSHOP

MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

The **WORKSHOP MEETING** was opened by **Chairman Les Parleman** at 6:33pm.

1. Resolutions

- a. **2024-007** Appoint Board Secretary
- b. **2024-008** Amend Resolution 2023-042 meeting schedule
 - i. Attorney asked why amended; QPA, Michele responded error in dates
- c. **2024- 009** Executive Session

2. Uniform/incentive points-

- a. Closed Session- attorney/client privilege discussed in closed session

3. New Apparatus – ladder –update

- a. Timeline for purchase-
 - i. Commissioner Storks advised that this would be discussed at closed session

4. Sale 2-79- Commissioner Storks advised waiting on Matt. Discussions followed. Chairman Parleman advised Commissioner Storks to keep trying with vendors. Discussion followed.

5. Fit Test- update. 10 members did not complete from the District. Discussion followed.

- a. Chairman Parleman advised that this needs to be completed by May 8, 2024.

6. Correspondence - NONE

7. Recruitment/RHS media- update.

- a. .Commissioner Storks advised they filmed at North Centerville and Hazlet. Miscommunication with Billy, he further advised that they are waiting for a date for West Keansburg.

8. Inventory

- a. Commissioner JJ advised that he received inventory from North Centerville, Hazlet Fire Company and West Keansburg. Cannot give full report until QPA, Michelle Barney and Commissioner JJ go over. Discussion followed.

9. Gear cleaning/inspection

- a. QPA and Commissioner JJ worked with the company and scheduled dates:
The dates are as follows:
Hazlet Fire Company- June 17, 2024
North Centerville- Jun 18, 2024
West Keansburg- Jun 19, 2024

The Chiefs were notified of these dates.

10. Gear Purchase

a. Commissioner JJ reported that MES is coming on April 22, 2024. Chairman Parleman asked Committee person Preston if he heard anything about the gear. Discussion followed. Must place order by May

11. SHPB expected increase

- a. QPA advised that health benefits are expected to increase for 2025. Chairman Parleman asked when QPA will have an idea as to how much? She responded that she does not know.

12. **Financial Disclosure**

a QPA advised that financial disclosures are due by the end of the month.

13. **Insurance updates**

a Commission JC advised that QPA received a letter from the insurance company. Discussion followed.

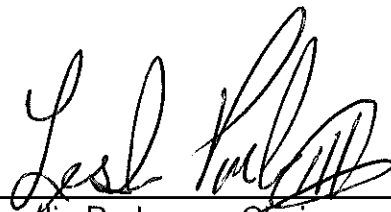
14. **Admin/QPA out of office-** QPA will be attending a seminar on Apr 24, 2024 and April 25, 2024 and will be out of the office. QPA also asked the board to cover one night stay, board agreed. QPA further advised she will be on vacation in May.

Commissioner Storcks requested to bring the chiefs in for a closed session more often to discuss certain issues. Board agreed.

Commissioner Parleman asked for a motion to close the workshop AT 7:26 PM

Offered **Storcks** 2nd **JJ Schroeck**

All in Favor - AYE



Leslie Parleman, Chairman



Michael Storcks, Clerk

HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

The public meeting of April 10, 2024 was opened by Chairman Les Parleman at 7:30PM.

Salute to Flag followed by Moment of Silence

Chairman Les Parleman read the following statement:

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on May 8, 2024.

ROLL CALL

Commissioners

Commissioner Malloy- Absent
Commissioner Storcks -Present
Commissioner JJ Schroeck -Present
Commissioner J.C. Schroeck-Present

Chairman Parleman - Present

Other Professionals

Attorney – Melanie Appleby - Present
QPA - Michelle Barney - Present
Township Chief – Craig Spriko - Present
Deputy Chief – Robert Steiner - Absent
2nd Lt Marc Carnivale for Chief Steiner
Assistant Chief – William McCarron - Present
Fire Official – Thomas Horner - Present
Hazlet First Aid – Stephen Schmidt- Absent

Financial report

Comm. JJ Schroeck submitted the attached financial reports indicating account balances. The report of account balances was read.

Chairman Les Parleman- a Motion to approve the financial reports
Offered Commissioner **Storks** 2nd Commissioner **JC Schroeck**

Roll call vote:

Commissioner JJ Schroeck yes No abstain Commissioner Malloy yes No abstain ABSENT
Commissioner Storcks yes No abstain Commissioner JC Schroeck yes No abstain
Chairman Parleman X yes No abstain

Commissioner JJ Schroeck presented a list of Operating and Fire Bureau bills to be paid, there are adequate funds in the accounts to pay the bills.

Chairman Parleman - a motion to pay the bills
Offered Commissioner **JC Schroeck** 2nd **Commissioner Storks**

Roll call vote:

Commissioner JJ Schroeck yes No abstain Commissioner Malloy yes No abstain ABSENT
Commissioner Storcks yes No abstain (no county bills)
Commissioner JC Schroeck yes No abstain Chairman Parleman X yes No abstain

Requisitions/purchase orders

QPA Michelle Barney:

-All equipment and PPE purchase orders need to be completed by May 1, 2024. First Aid advised that Stephen Schmidt will be out for an extended period of time. Commissioner JJ Schroeck advised that the Board is pressed for time. He advised them to order Morningside while continuing to figure out further details. Discussion followed. Chiefs understood and agreed that they would order morning pride this year, orders placed by May 1st.

Correspondence- NONE

Old Business

Inventory has been submitted by all three (3) companies. QPA and Commissioner JJ Schroeck will further discuss. Discussion followed.

Chief's reports:

Township Fire Chief: Craig Spirko

Met with new fire representative- Ken Nelson. Met via FaceTime. Need to keep up with the times. Health and safety checks will be needed every two years. Next meeting with the NFPA will be May 14, 2024. 1-90 is back; 1-76- no repairs have been made. Chairman Parleman commented that all firefighters be up to date, where they should be, with regard to certificates, etc. Discussion followed. Requesting the board to redo their medical policy once he has more information. Will be discussed further.

2nd Lieutenant: Marc Carnivale for Chief Steiner

Rescue truck- new tires put on by township last week.
9-1 back in service. Waiting on the date for official repair.

2nd Assistant Fire Chief: William McCarron

3-80 back after 3 weeks. Accident repairs completed the first week. Two days after being back, the exhaust ring fell off. Feels Fire & Safety is not giving the quality they need and deserve.. They do not have the parts needed. Discussed pricing with Firefighter 1 and Campbell who are certified. Has two trucks that need repairs. Requested that they pay Fire & Safety for the services provided and then look at Firefighter 1 and Campbell. QPA asked to clarify that Fire & Safety was not a KME certified repair shop. Response was they are Fire equipment certified but not as good with getting parts for KME. Discussion followed. QPA advised that they could get a quote from Firefighter 1. Chairman Parleman acknowledged Chief McCarron's concerns and will follow up.

Marine 39 is in service. Quotes for the flir system will be provided soon.

Recording system to be upgraded. Waiting for the county to see which program they support. Meeting with Chief Steiner on April 22, 2024.

Attended NFDA with Captain Scanlon in Ocean County. Trained to work with emergency reporting. Discussion followed.

Fire Official report Thomas Horner

Year 2024 total inspections: 196 commercial CO inspections YTD 82.
Old Brookdale is now a warehouse. Moving in appliances. Notified town. Snap Box finishing up last building; almost complete
Back buildings open and being used for service.

Gas Co submitted plans for the Laurel Avenue property.
Emergency lights for NCVFC moving along. Received resolution for the County.

First Aid Report -Chief Steve Schmidt- Absent

New business:

Commissioner Joe Schroeck talked about fit testing. Needs to be completed by May 8, 2024
Chairman Les Parleman asked the chiefs to meet with the Board at the next Executive Session.

New applications

None at this time.

Resolutions

- a. **Resolution 2024-007** Appoint Board Secretary
Vice Chairman JC Schroeck, requests a motion to approve the Resolution 2024-007
Offered Commissioner **Storcks** 2nd **JJ Schroeck**

Roll call vote:

Commissioner JJ Schroeck yes No abstain Commissioner Malloy yes No abstain ABSENT
Commissioner Storcks yes No abstain Commissioner JC Schroeck yes No abstain
Chairman Parleman yes No abstain

- b. **Resolution 2024-008 Amend Resolution 2023-042 Meeting Schedule**

Chairman Les Parleman, request a motion to approve Resolution
Offered Commissioner **JC Schroeck** 2nd **JJ Schroeck**
All in Favor- AYE

Public Comments

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 8:15 p.m.

NO COMMENTS

Resolution 2024-009 Executive Session

Attorney Melanie Appleby requests a motion to approve Resolution 2024- 009

Offered Storks 2nd JJ Schroeck

All in Favor: AYE

Open meeting after Executive Session.

Chairman Parleman requests a motion to open the public meeting at 10:14 pm

Offered JC Schroeck 2nd Storcks

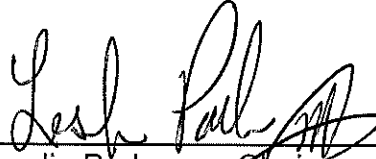
All in favor - AYE

Adjourn

Chairman Les Parleman request a motion to close the meeting at 10:15 PM

Offered Commissioner JC Schroeck 2nd Commissioner JJ Schroeck

All in favor - AYE



Leslie Parleman, Chairman



Michael Storcks, Clerk

APRIL 10, 2024 EXECUTIVE SESSION

MEETING LOCATION- 1766 UNION AVE., HAZLET- CAUCUS ROOM

Executive Session:

In accordance with the Open Public meetings act, a resolution during the regular public meeting was voted to hold an executive session

Chairman L. Parleman	- PRESENT
Vice-Chairman J.C. Schroeck	- PRESENT
Treasurer J.J. Schroeck	- PRESENT
Clerk/Commissioner Storcks	- PRESENT
Commissioner Malloy	- ABSENT

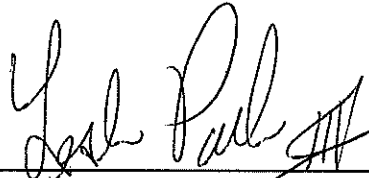
Also Attending:

Attorney Melanie Appleby	- PRESENT
Michelle Barney, QPA	- PRESENT

The Board of Commissioners met in Executive Session to discuss personnel matters and litigation matters.

Any formal action to be taken will occur in the regular meeting.

At 10:14 pm, Fire Commissioners returned to the public meeting session.



Leslie Parleman, Chairman



Michael Storcks, Clerk