

July 10, 2024 WORKSHOP

MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

The **WORKSHOP MEETING** was opened by Chairman **Les Parleman** at 6:30pm.

1. **Resolutions**

- a. **2024-015** Disposal of property- NCVFC
- b. **2024-016** Disposal HFC brush truck
- c. **2024-017** Amend meeting
- d. **2024- 018** Executive Session

2. **Sale of WKFC brush truck**

a. No longer in agreement unless the vehicle is replaced. Discussion followed. Chairman Parleman advised that WKFC is keeping truck.

3. **Uniform/incentive points**

- a. Closed Session- attorney/client privilege discussed in closed session

4. **New Apparatus**

- a. Election date set- 8/1/2024. Publication in paper. Published in 10 public places.
- b. Resident feedback- Complaint about election process. Discussion followed.

5. **Correspondence**

- a. Letter from ESO, new company. Discussion followed.

6. **Gas Cards**

a. QPA needs a record of who has a gas card. Chairman Parleman asked QPA to send an email regarding gas cards, Discussion followed.

7. **Redline cleaning**

- a. Very happy with the procedure; some wear and tear on uniforms.

8. **Shared Calendar**

a. All decided it was a good idea to share a calendar with everyone to let people know their schedule and will not be in the office.

9. **Member update**

- a. Update "older" member personnel files.

10. **Audit**

a. QPA advised the audit is with the auditor. Accountant sent all the financial paperwork. Discussion followed.

11. **LFN 2024- 11 firefighter stipends issued**

a. Local Finance Notice- Attorney Matthew Donahue advised that DCA issued a LFN regarding incentive/stipend program for the 2025 budget, needs to be reviewed.

12. **New Member Update**

- a. Two new members with conditions.

Commissioner Les Parleman asked for a motion to close the workshop at 7:27 p.m.

Offered Commissioner JJ Schroeck 2nd Commissioner J.C. Schroeck

All in Favor - aye



Les Parleman, Chairman



Michael Storcks, Clerk

HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

The public meeting of July 10, 2024 was opened by Chairman Les Parleman at 7:30pm.

Salute to Flag followed by Moment of Silence

Chairman Parleman read the following statement:

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on August 14, 2024.

ROLL CALL

Commissioners

Commissioner Malloy- Present
Commissioner Storcks -Present
Commissioner JJ Schroeck- Present
Commissioner J.C. Schroeck- Present
Chairman Parleman- Present

Other Professionals

Attorney – Matthew Donahue- Present
QPA - Michelle Barney- Present
Township Chief – Craig Spriko- Absent
Deputy Chief – Robert Steiner- Present
Assistant Chief – William McCarron- Present
Fire Official – Thomas Horner- Present
Hazlet First Aid – Stephen Schmidt- Present

Minutes

Chairman Les Parleman, requested a motion to approve the Executive Session, Workshop, and Regular minutes from the June 12th, 2024 meeting.

Offered by Commissioner JC Shroeck 2nd Commission Malloy

In Favor- Commissioner Malloy; Commissioner Storcks; and Commissioner JC Schroeck
Commissioner JJ Schroeck- Abstain Chairman Les Parleman- Abstain

Financial report

Commissioner JJ Schroeck read the attached financial reports indicating account balances. The report of account balances was read.

Commissioner JJ Schroeck- requests a Motion to approve the financial reports

Offered Commissioner Malloy 2nd Commissioner Storcks

Roll call vote:

Commissioner JJ Schroeck yes No abstain Commissioner Malloy yes No abstain
Commissioner Storcks yes No abstain Commissioner JC Schroeck yes No abstain
Chairman Parleman yes No absent

Commissioner JJ Schroeck presented a list of Operating and Fire Bureau bills to be paid; there are adequate funds in the accounts to pay the bills.

Commissioner JJ Schroeck - a motion to pay the bills

Offered Commissioner Malloy 2nd Commissioner JC Schroeck

Roll call vote:

Commissioner JJ Schroeck yes No absent Commissioner Malloy yes No abstain
Commissioner Storcks yes No abstain - county bill purchase order #2024-219
Commissioner JC Schroeck yes No abstain Chairman Parleman yes No absent

Requisitions/purchase orders

QPA Michelle Barney: All requisitions are handed in, no further requisition, other than approved repairs.

Correspondence

- a. Letter from ESO, new company. Discussion followed.

Old Business

- a. Member update forms must be used and handed in.
- b. Treasurer, QPA, and Chief's Budget meeting.
- c. Redline cleaning and inspection complete.
- d. Budget meeting went well.
- e. Commissioner JJ Schroeck advised SDA 2025 budget
- f. Port Security Grant has been submitted.

Chief's reports:

Township Fire Chief: Craig Spirko- Absent. 1st Lieutenant Ned Beaulieu

- a. 3-90 still working. Looking for repairs in August. Sent in the incident report.

Deputy Chief: Robert Steiner

- a. Ladder to Fire & Safety and will be back early next week.
- b. 2-79 pm'ed right after the ladder comes back.
- c. Fully serviced tools 100% complete
- g. Gear cleaning went well

Assistant Fire Chief: William McCarron

- a. 3-80 repaired
- b. 3-81- brakes checked
- c. Marine 39- out of service; sent out for broken part- quoted
- d. 3-86- graphics are complete
- e. 3-87- waiting for access to the garage for tune up.
- f. 3-93- electrical issue; very minor
- g. 3-88 has to go out for repairs
- h. Discussed plan for 10 year meeting

Fire Official report Thomas Horner

- a. Absent

First Aid Report -Chief Steve Schmidt

- a. Bought two (2) carbon monoxide detection kits.

New business:

- a. LOSAP was due July 5. WK did not hand in

New applications

A motion to authorize Michelle Barney, Administrative Clerk, to appoint Tyrone Finholt as a volunteer Firefighter for Hazlet Fire District #1, as a member of Hazlet Fire Company, pending the approval of his background check.

Offered Commissioner JC Schroeck 2nd Commissioner Storcks

All In Favor- aye

member to West Keansburg Fire Company.

Offered Commissioner Malloy 2nd Commissioner JJ Schroeck
All In Favor- aye

Resolutions

The following resolutions are by Consent Agenda. All matters listed under Consent Agenda are routine by the Board of Fire Commissioners and will be enacted by one motion.

- a. **2024-015** Disposal of property- NCVFC
- b. **2024-016** Disposal of property- HFC brush truck
- c. **2024-017** Amend meeting schedule
- d. **2024-018** Executive Session

Chairman Parleman requests a motion to approve Resolutions
Offered Commissioner JC Schroeck 2nd Commissioner JJ Schroeck
All in favor- Aye

Public Comments

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 8:02 pm

Kevin Matejka; 3 Walter Drive, Hazlet NJ. The resident had inquiries regarding the special election process. Attorney explained the law and procedures regarding the same.

Closed to the public at 8:13 pm

Resolution 2024-018 Executive Session

Chairman Parleman requests a motion to approve Resolution 2024- 018
Offered JC Schroeck 2nd Commissioner Storcks

Roll call vote:

All in favor- AYE

Formal Action

- a. None.

Adjourn

Chairman Parleman requests a motion to close the meeting at 9:22 PM
Offered Commissioner Storcks 2nd Commissioner JJ Schroeck
All in favor- AYE



Leslie Parleman, Chairman



Michael Storcks, Clerk

July 10, 2024 EXECUTIVE SESSION

MEETING LOCATION- 1766 UNION AVE., HAZLET- CAUCUS ROOM

Executive Session:

In accordance with the Open Public meetings act, a resolution during the regular public meeting was voted to hold an executive session

Chairman L. Parleman	- Present
Vice-Chairman J.C. Schroeck	- Present
Treasurer J.J. Schroeck	- Present
Clerk/Commissioner Storcks	- Present
Commissioner Malloy	- Present


Also Attending:

Attorney Matthew Donahue	-Present
Michelle Barney, QPA	-Present


The Board of Commissioners met in Executive Session to discuss personnel matters and litigation matters.

Any formal action to be taken will occur in the regular meeting.

At 9:22 pm, Fire Commissioners returned to the public meeting session.



Leslie Parleman, Chairman



Michael Storcks, Clerk